



2026 Survey of State Procurement Practices

Greetings! Welcome to the 2026 Survey of State Procurement Practices, NASPO's most comprehensive data collection.

This survey contains 55 questions organized into 10 Sections and may take up to 1 hour to complete. We encourage you to bring in deputies, counsels, and other procurement officers to assist in the completion of this survey as necessary. Your responses will be saved so that you may exit out of the survey and return as needed using your state's unique link in your invitation email. By clicking the "Save and Continue" button at the bottom of each page, the survey will save your completed responses and move on to the next page. Once you have reached the end of the survey, you will see a message of appreciation and instructions to click the final blue submission button to submit your survey. If your state participated in the 2024 survey, your response data from 2024 will already be populated so that you can review and edit it as necessary to reflect any changes in practices or policies. If you have questions about the survey or experience any issues, please contact NASPO at research@naspo.org

The answers you provide will play a vital role in the research, professional development tools, and informative products that NASPO will provide in the next two years. The results of this survey will be published publicly on the NASPO website, including an executive summary and the full results. We appreciate your time and input!

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SECTION 1: STATE PROCUREMENT LAWS, REGULATIONS, AND POLICIES

1. Please provide a link to the statutes or webpage listing your state's bid preferences. (e.g., preference for in-state/local bidders, sustainable or locally produced/manufactured commodities, small or diverse/disadvantaged businesses.)

2. Has your state implemented any of the following sustainable purchasing programs or initiatives? (Select all that apply.)

- ☐ Statewide contracts offering sustainable products and services
- ☐ Formal sustainable/environmentally-preferable purchasing policy or program
- ☐ Executive Order mandating sustainable purchasing/sustainability initiatives and goals
- ☐ Set-asides or price preferences for sustainable products and services
- ☐ Other (please describe your sustainable purchasing program or initiative)

- ☐ None of the above

3. Has your state implemented a supplier diversity initiative?

☐ Yes (please describe or provide a link to information)

☐ No

4. Has your state enacted an official policy, executive order, statute, or regulation on the use of artificial intelligence (AI) for government operations?

☐ Yes (please describe or provide a link to information)

☐ No

5. Has your office incorporated any artificial intelligence (AI) technology into your procurement or contract management processes?

☐ Yes (please describe) _____

☐ No

SECTION 2: PROCUREMENT AUTHORITY

For the purposes of this section, the responsibilities of a state central procurement office include the following, per the 4th Edition of the *NASPO State and Local Government Procurement: A Practical Guide*:

- Establishing or administering comprehensive procurement law or policies covering all state agencies and types of procurement, with centralized management and oversight placed in the hands of the Chief Procurement Officer (CPO).
- CPO leadership and management in decision-making, policy generation and implementation, and procurement authority, statewide.

6. Does your state have a central procurement office with statutory purchasing authority across all areas of procurement within the state?

☐ Yes

☐ No

7. What entity in your state has statutory authority and oversight for the following procurement categories?

	Entity with Authority		Entity with Authority	
	State Central Procurement Office	Total Delegation to Agencies	Another Agency (please specify)	Other (please specify)
Higher Education Purchasing:	☐	☐		
Building Construction:	☐	☐		
Highway Construction Purchasing:	☐	☐		

8. Are the following state entities exempt from central procurement oversight? (Select all that apply.)

- ☐ Judicial Branch/Courts
 - ☐ Legislative Branch
 - ☐ Universities
 - ☐ Transportation
 - ☐ Health and Human Services
 - ☐ Corrections
 - ☐ Other exempted state entities
-

☐ None Exempt

9. How recently has your procurement code been significantly updated, amended, or changed?

- ☐ 0-2 Years
- ☐ 3-5 Years
- ☐ 6-10 Years
- ☐ 10+ Years
- ☐ Unsure/Other _____

SECTION 3: PROCUREMENT DELEGATION

10. Does your state's procurement organization have authority under statute or regulation to delegate portions of its authority to other state agencies?

☐ Yes

☐ No

11. What is the maximum delegated dollar amount allowed to authorized entities for each of the following categories of purchasing?

☐ Commodities _____

☐ Personal Services

☐ Human Services _____

☐ IT Equipment _____

☐ Technology Services

☐ Consulting Services

☐ Travel Services _____

☐ Building Construction

☐ Building Leases _____

☐ Highway Construction

12. Are your state's delegated procurement or purchasing authority thresholds based on any of the following factors? (Select all that apply.)

- ☐ Specific Agency/Entity
- ☐ Buyer Certification or Training Level
- ☐ Category of Commodity/Service
- ☐ Other _____

SECTION 4: CHIEF PROCUREMENT OFFICER

For the purposes of this section, major responsibilities of the central procurement office and final authority residing with the Chief Procurement Officer include:

- Developing rules, policies, and procedures prescribing the manner in which goods and services may be procured
- Establishing state-wide contracts to leverage enterprise spend
- Establishing agency-specific contracts
- Performing contract oversight, contract administration, contract management, and contract compliance
- Resolving contract disputes
- Centralized procurement training for procurement staff and agencies
- Supplier relationships and training
- Vendor registration

13. Are the title, role, and authority residing with the CPO established in statute?

- ☐ Yes
- ☐ No
- ☐ Other, please specify _____

14. Please select the current CPO's position classification as the official heading the state central procurement office.

- ☐ Civil Service/Covered
- ☐ Non-covered/Will and pleasure (Not by Appointment)
- ☐ Appointed by Governor
- ☐ Appointed by other entity
- ☐ Other, please specify _____

15. Please indicate who the CPO reports to, and to whom the CPO's supervisor reports to (i.e., the Governor, another official in the Governor's cabinet, the Secretary of Administration, another executive, etc.)

16. If available, please provide a link to an organization chart for your office, department, or division. (If you would like to upload an organization chart file, you may do so in the provided space at the end of the survey.)

17. How many procurement staff members make up your state central procurement office? (Please enter a numeric value.)

18. Does your office have a remote or hybrid work policy for some portion of procurement staff?

☐ Yes

☐ No

☐ Other (please explain) _____

19. Please describe or provide a link to your office's remote/hybrid work policy.

SECTION 5: STATE PURCHASING OFFICE FEES

20. Please specify the percentage of your State Central Procurement Office funding originating from each applicable category:

☐

State Appropriations

☐

Self-funding or Administrative Fees

☐

Other Funding Sources

21. For each of the entities below, as applicable, please describe any fees charged for procurement-related services provided by the Central Procurement Office and how they are charged.

☐ State Agencies _____

☐ Political Subdivisions

☐ Suppliers _____

☐ No Fees Charged

22. For which types of contracts do your office charge administrative fees for use? (Select all that apply)

☐ Statewide/Enterprise

☐ National Cooperative

☐ Other (Please describe)

☐ We Do Not Collect Administrative Fees

23. If your State Central Procurement Office charges administrative fees for certain contracts, please indicate the amount and frequency.

SECTION 6: SUPPLIER PRACTICES

24. If applicable, what is the website URL for supplier registration for your state?

25. Is the list of suspended or debarred suppliers posted on a website?

☐ Yes

☐ No

26. If "yes," please provide the URL for the website where the list of suspended or debarred suppliers is posted.

27. Does your State Central Procurement Office track or maintain a record of supplier performance?

☐ Yes

☐ No

28. What key performance indicators (KPIs) for supplier performance do the State Central Procurement Office record? (Select all that apply)

☐ Meeting delivery schedules

☐ Quality of goods/services

☐ Customer service

☐ Other, please specify

SECTION 7: SOLICITATION PRACTICES

29. Does the State Central Procurement Office have authority to conduct noncompetitive procurements?

☐ Yes

☐ No

30. Please cite or link to the rule, statute, or regulation describing the criteria to allow noncompetitive procurements.

Notice: For the following questions concerning procurement thresholds, "formal competition" requires that all suppliers who are able to supply the commodity, service, or construction that the procurement seeks must be invited to participate in the competitive procurement. Most often, the law applicable to the public entity sets a maximum expected dollar amount below which a contract may be exempt from formal competition. If the expected contract price or cost of the procurement meets or exceeds that dollar amount specified in the law, full—or formal—competition is required. An invitation to participate, or solicitation, must be readily and publicly available.

31. What is your state's dollar threshold for formal competitive procurement?

32. What is your state's dollar threshold(s) for informal/non-competitive procurement or small purchase procedures? (Excluding state-defined sole-source and emergency procurements)

33. For which of the following criteria is your office authorized to negotiate with a supplier? (Select all that apply)

☐

Price

☐

Terms and Conditions

☐

Service/Delivery Schedules

☐

Other (Please describe)

☐

Not Authorized to Negotiate with Suppliers

34. At what point in the procurement process are you authorized to negotiate with a supplier?

☐

At Any Point

☐

Pre-Award

☐

Post-Award, Pre-Contract

☐

Not Authorized to Negotiate with Suppliers

35. Please link to or cite policy, code, or statute that authorizes or prohibits negotiations.

36. For RFPs, does your state evaluate technical/performance specifications and costs separately?

- ☐ Yes
- ☐ No
- ☐ Sometimes

37. If your state evaluates technical specifications and costs separately, are there minimum requirements to advance from the first evaluation to the next? (Please describe)

38. Does your office track the length of time taken for procurement projects from pre-solicitation to award?

- ☐ Yes
- ☐ No
- ☐ Sometimes

39. Please describe any metrics, measures, or tools used to track procurement project timelines.

SECTION 8: PROTESTS AND CLAIMS

40. Does your statute, rule, or regulation authorize vendors to protest procurement decisions?

☐ Yes

☐ No

41. In the last 12 months, how many contract award or procurement decision protests has your office received?

42. At the conclusion of a protest and appeal process, does your statute, rule, or regulation authorize a supplier to file a lawsuit concerning a procurement decision? If "yes," please provide a citation for the statute, rule, or regulation and a website URL where available.

☐ Yes _____

☐ No

43. Does your statute, rule, or regulation authorize a supplier to file a lawsuit concerning a procurement decision? If "yes," please provide a citation for the statute, rule, or regulation and a website URL where available.

☐ Yes _____

☐ No

SECTION 9: CONTRACTING PROCEDURES

Definition: For purposes of these questions, contract “execution” refers to whatever process your state/State Central Procurement Office uses to enter into a binding contractual relationship, e.g. use of an award that operates as an acceptance of a bid or offer, issuance of a purchase order to accept a bid or offer, or bilateral execution of a contract document after an award decision is made.

44. For those contracts developed by the State Central Procurement Office, is there a review, approval or pre-audit step (by someone outside the State Central Procurement Office) prior to contract execution?

☐ Yes (please specify) _____

☐ No

☐ Sometimes (please specify)

45. Please identify the agency that reviews, approves, or pre-audits prior to contract execution.

46. Does your state's central procurement office have authority to conduct audits of purchases made at the state/agency/division level (not including procurement audits conducted outside of the central procurement office, i.e. by the auditor general's office)?

☐ Yes (please specify) _____

☐ No

47. On average, what is your state's standard contract length for all contracts?

- ☐ 1 year
- ☐ 2 years
- ☐ 3 years
- ☐ 4 years
- ☐ 5 years
- ☐ Other, please specify. _____

48. What is your state's maximum duration for all contracts?

49. If the maximum contract duration is established in statute, rule, or regulation, please provide a link or citation to the statute.

50. If your state has a contract management manual and/or a contract administration manual, please provide a website URL.

SECTION 10: PROCUREMENT SYSTEMS

51. Does your state use an eProcurement system?

☐ Yes

☐ No

52. Please list the name and provider of the eProcurement System or specify if your state uses an in-house solution.

53. What system (software name/brand) does your office use for the following functions (or specify if your state uses an in-house solution)? - Please list multiple names/brands If you currently use multiple systems for an identified area.

☐ Supplier/Vendor registration to bid

☐ Sourcing/Solicitation creation & management

☐ Contract creation & management

☐ Requisition to Purchase Order

☐ Receiving _____

☐ Invoice processing/matching

☐ Financial management (budget, payments)

☐ Procurement reporting _____

54. If you are currently implementing or planning to implement a new system for the previously listed functions, please identify and provide information about the future system.

55. How is the eProcurement system funded? (Select all that apply.)

- ☐ State appropriations
- ☐ User/Agency fees
- ☐ Supplier registration fees
- ☐ Contract rebates (supplier-collected fees)
- ☐ Public-Private partnership (PPP)
- ☐ Other, please specify

APPENDIX:

If there are documents you would like to share in support of your responses, such as procurement manuals, organizational charts, or copies of statutes or laws, please upload them here before reviewing your answers and pressing submit. You may choose to upload all files using a "zip file." Alternatively, you may upload files one at a time in the questions which follow.